



City of Armstrong

IN-CAMERA MEMORANDUM

TO: Mayor and Council

File No: 0409-00

FROM: K.Bertles, Chief Administrative Officer

DATE: January 3, 2019

SUBJECT: Planning Services for Possible OCP Amendment

BACKGROUND

The City of Armstrong is aware of the possibility of an Official Community Plan amendment that may be required to facilitate the change in use of the Royal York Golf Course.

DISCUSSION

I have received a proposal for the services of Aplin Martin Consultants Ltd. for a process that is projected to lead to completion of an amendment to the Official Community Plan within a 4 to 6 month timeline. The process outlined in the proposal includes public engagement, attendance at Council meetings, an open house and an online survey, and is designed to engage the population through a contentious issue through to resolution. The detailed proposal is attached for reference.

FINANCIAL CONSIDERATIONS

The costs of said process should be carried by the developer, as the City does not require a change to the Official Community Plan for a change in ownership of the golf course. The costs as quoted for the services are targeted for \$ 32,200 plus \$ 1,200 for each half day of office time.

ALTERNATIVES/OPTIONS

The City does not require an OCP amendment for the change in ownership of the golf course. The City could attempt to contact another contract planning service to provide the services.

RECOMMENDATION

That, if necessary, the City engage Aplin Martin Consultants Ltd. planning service to conduct the work necessary to process an OCP change with the costs to be reimbursed to the City by the developer.